

**Delaware County Regional Wastewater District
Board of Trustees**

February 7, 2024

Members present, roll call: Mr. W. Walters, Mr. J. Taulbee, Mr. R. Hensley, Mr. R. Maynard and Mrs. B. Ragland.

Ex-Officio Member: Mrs. Jeni Honeycutt

Staff present: Director Richards, Mrs. P. Ring, Attorney Struble

Others present: Mr. Thomas Barclay, Commonwealth Eng.; Mrs. Ashli Smith, Spotted Monkey; Mr. Chase Bruton, Yorktown Town Manager.

President Walters called the meeting to order at 3:00 p.m.

Mrs. Ragland motioned to approve the January 4, 2024 meeting minutes. Mr. Taulbee seconded. Motion passed 5-0.

Mr. Maynard motioned to approve the claims from December 30th through January 31st, 2023 totaling \$161,970.59. Mrs. Ragland. Motion passed 5-0.

Director Richards reported on the recent CD purchases/investments. \$500,000, \$300,000 and \$200,000 was invested on a rotating schedule.

Mr. Maynard motioned to approve Crowe's General Service Agreement. Mr. Taulbee seconded. Motion passed 5-0.

Director Richards reported \$1838.00 was paid to Quality Repair for lift station ARV valves and would like approval for reimbursement from the SRF Westbrook project fund. **Mr. Maynard motioned to approve the SRF reimbursement in the amount of \$1838.00. Mr. Taulbee seconded. Motion passed 5-0.**

Director Richards gave the collections report. The December collection amount was \$849.56 and for January it is \$864.96. The first pre-construction meeting was held for the Overlook Drive Project and they plan on starting in March. The residents will be receiving letters on their door with contact information regarding the installation of their grinder pump and pit. The Royerton Relief Construction project is planned to start at the end of April or beginning of May.

Atty Struble sent a letter to The Town of Chesterfield and told them we would be crediting the payment for March for the amount we overpaid them. Discussion was held. **Mr. Maynard motioned to not to go forward with pursuing the payment unless Mr. Walters and Atty Struble find something different in the end of year report. Mr. Taulbee seconded. Motion passed 5-0.**

Director Richards stated Wasson went live around Thanksgiving and he let them know we need as-builts and recorded information. Atty Struble stated she is waiting on them to respond so we can look at them gifting the sewer line to us.

Attorney Struble stated the office is sending out collection letters to collect old small balances; some balances are not worth going after. **Mr. Maynard motioned to write off \$48.69 on the old Rhodes account. Mr. Taulbee seconded. Motion passed 5-0.** Discussion was held regarding giving the Director authority to write off uncollectable balances up to \$100.00. **Mr. Maynard motioned to give Director Richards authority to write off uncollectable balances up to \$100.00. Mr. Taulbee seconded. Motion passed 5-0.**

Mrs. Smith reported any updates and office closures have been posted online along with Overlook Drive project updates and an article about the project.

Hearing no further comments, President Walters adjourned the meeting.

Respectfully submitted,



Mr. W. Walters, President