

**Delaware County Regional Wastewater District  
Board of Trustees**

**December 6, 2023**

**Members present, roll call:** Mr. W. Walters, Mrs. J. Boyce, Mr. J. Taulbee, Mr. R. Hensley, and Mrs. B. Ragland.

**Ex-Officio Member:** not present

**Staff present:** Director Richards, Mrs. P. Ring, Attorney Struble

**Others present:** Mr. Rob Bellucci, Commonwealth Eng.; Mrs. Jennifer Wilson, CROWE LLP; Mrs. Ashli Smith, Spotted Monkey

**President Walters called the meeting to order at 3:00 p.m.**

**Mrs. Ragland motioned to approve the November 1<sup>st</sup>, 2023 meeting minutes. Mrs. Boyce seconded. Motion passed 5-0.**

**Mrs. Boyce motioned to approve the claims from October 31<sup>st</sup> through November 29<sup>th</sup>, 2023 totaling \$216,752.44. Mr. Maynard seconded. Motion passed 5-0.**

Mrs. Wilson was contracted to look at our treatment agreement with Yorktown. She explained the rate increase to the board. **Mrs. Ragland motioned to approve Yorktown's treatment rate increase to 3.64. Mr. Taulbee seconded. Motion passed 5-0.**

Director Richards checked on CD rates from local banks and Old National had the best rate. Discussion was held. **Mrs. Boyce motioned the District purchase a CD at \$500,000.00 for no more than nine (9) months. Mr. Taulbee seconded. Motion passed 5-0.**

Barnes and Thornburg sent an invoice in the amount of \$40,000.00 to be paid out of the Royerton Construction account. The invoice was processed on 11-17-2023; it will need to be ratified by the board. **Mr. Taulbee motioned to ratify the payment made to Barnes and Thornburg out of the Royerton Construction acct. in the amount of \$40,000.00. Mrs. Boyce seconded. Motion passed 5-0.**

Mr. Bellucci reported on the Overlook Drive Bid Award and Approval. He stated on October 19<sup>th</sup> three bids were opened; he summarized them on the bid page he presented to the board. He recommended the contractor SLB be awarded the bid to the Overlook Dr. project in a letter to the board. **Mrs. Boyce motioned to award SLB the bid for the Overlook Dr. project. Mrs. Ragland seconded. Motion passed 5-0.**

Director Richards presented the 2024 Budget for a vote. Discussion was held. **Mr. Taulbee motioned to approve the 2024 Budget. Mrs. Boyce seconded. Motion passed 5-0.**

Director Richards presented the 2024 Salary Ordinance 2023-4 to the board. **Mr. Taulbee motioned to introduce the 2024 Salary Ordinance 2023-4. President Williams seconded. Motion passed 5-0.** Mrs. Boyce motioned to suspend the rules of adoption for the 2024 Salary Ordinance 2023-4. **Mr. Taulbee seconded. Motion passed 5-0.** Mrs. Boyce motioned to adopt the 2024 Salary Ordinance 2023-4. **Mr. Taulbee seconded. Roll call vote: Mr. W. Walters, yes; Mrs. J. Boyce, yes; Mr. J. Taulbee, yes; Mr. R. Hensley, yes; and Mrs. B. Ragland, yes. Motion passed 5-0.**

The Engagement Letter for the District's Bond Counsel, Barnes and Thornburg, needs to be voted on. **Mrs. Boyce motioned to approve Barnes and Thornburg's Engagement Letter. Mrs. Ragland seconded. Motion passed 5-0.**

There is uncollectable debt that needs to be written off; 3203 Winwood Dr., \$524.42 and 8705 Redbud, \$11.73. **Mr. Taulbee motioned to write off \$11.73 as bad debt. Mrs. Ragland seconded. Motion passed 5-0.** Mrs. Boyce motioned to write off \$524.42 as bad debt. **Mr. Taulbee seconded. Motion passed 5-0.**

Director Richards stated he presented a Quality Repair quote for \$11,324.00 to the board for the Glen lift station panel replacement. **Mrs. Ragland motioned to pay Quality Repair \$11,324.00 for panel replacement. Mrs. Boyce seconded. Motion passed 5-0.** Collection amount for December is \$849.56, last month's collection amount was \$2319.14. Two properties were disconnected for non-payment and three reconnected.

Attorney Struble drafted collection letters for the office to send out; the letters have been effective. She commented we are still waiting on Chesterfield to apply the credit due to us; she will address this.

Mrs. Smith reported they updated our holiday hours online and our Google listing is doing well.

**Mr. Taulbee motioned to change the board meeting from January 3<sup>rd</sup> to January 4<sup>th</sup> due to a scheduling conflict. Mr. Hensley seconded. Motion passed 4-0 with Mrs. Boyce abstaining.**

Hearing no further comments, President Walters adjourned the meeting.

Respectfully submitted,



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Mr. W. Walters, President