

**Delaware County Regional Wastewater District  
Board of Trustees**

**April 6, 2022**

**Members present, roll call:** Mr. W. Walters, Mr. R. Maynard, Mrs. J. Boyce, Mr. R. Hensley, Mrs. B. Ragland, Mr. P. Olson, and Mr. M. Jacobs.

**Ex-Officio Member:** not present

**Staff present:** Director Richards, Mrs. P. Ring, and Attorney Hoover

**Others present:** Mr. Rob Bellucci, Commonwealth Engineers; Ashli Smith, Spotted Monkey

**President Walters called the meeting to order at 3:00 p.m.**

President Walters asked for a motion to approve the March 2, 2022 meeting minutes. **Mrs. Ragland motioned to approve the March 2, 2022 meeting minutes. Mr. Jacobs seconded. Motion passed 6-0 with one abstention.**

**Mr. Olson motioned to approve the claims from February 25<sup>th</sup>, 2022 through March 31<sup>st</sup>, 2022 totaling \$254,014.87. Mr. Maynard seconded. Motion passed 7-0.**

Attorney Hoover reported on two properties with bad debts to be collected. The first property is located at 7904 Beck St., Daleville, and the amount due is \$1009.18. She is going to try to find a good address for collection and will present her findings at the next meeting. The second property is located at 2111 W Sun Valley Parkway, Muncie, and the amount to be written off due to bankruptcy is \$490.07. **Mr. Olson motioned to write off the amount of \$490.07 for the property address 2111 W Sun Valley Pkwy. Mr. Maynard seconded. Motion passed 7-0.**

Director Richards read the Westbrook Project monthly disbursements for Commonwealth, \$40,290.00 and Atlas, \$250,285.00, totaling \$290,575.00. **Mr. Olson motioned to pay the disbursements totaling \$290,575.00. Mr. Maynard seconded.** Discussion was held regarding completion of the project. **Motion passed 7-0.** Director Richards stated last month's collections were at \$5,628.26 and collections are due this month in the amount of \$2,540.77. There were six properties capped and four un-capped in March. Jeff Turner with Health Department reached out to Director Richards see if it would be possible to provide sanitary sewer service to Elm Lake in Gaston. The new pump approved for purchase during the last meeting is being installed in the Royerton area. There is a potential for 100 additional customers in Delaware Acres; also, every new home there is getting new sewer lines and cleanouts to the main line.

Attorney Hoover stated she received a new treatment contract from Muncie Sanitary District and she will draft a response to them asking for more clarity in the contract.

Ashli Smith of Spotted Monkey informed the Board the completed postcard and mailings to be going out; there are updates to the Facebook page and DCRWD's website.

Director Richards stated the draft of the postcard from Spotted Monkey was e-mailed to the Board with the meeting packet. It will cost about \$1500.00 to mail out the postcards. **Mrs. Boyce motioned to approve the post cards be printed and sent out at a cost not to exceed \$1800.00. Mrs. Ragland seconded. Motion passed 7-0.**

Mr. Bellucci reported to the Board the Westbrook Project is at substantial completion. A punch list has been drafted and once it is signed off on, there will be 30 days to complete it. Post-construction flow metering is built in, the sewer pipes are lined and the meters put back in to monitor I&I. The Royerton Relief sewer project has been submitted for permitting to IDEM and that process will take about 90-120 days. Also, the Royerton Relief sewer project is included in the Commissioners' ARP funding. The Oakville and Overlook Drive projects are on the Commissioners' list of requests for ARP funding.

Hearing no further comments, President Walters adjourned the meeting.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "W. Walters", is written over a solid horizontal line.

Mr. W. Walters, President