

Delaware County Regional Wastewater District
Board of Trustees

February 9, 2022

Members present, roll call: Mr. W. Walters, Mrs. J. Boyce, Mr. R. Maynard, Mr. R. Hensley, Mrs. B. Ragland, and Mr. M. Jacobs.

Ex-Officio Member: not present

Staff present: Director Richards, Mrs. P. Ring, and Attorney Hoover

Others present: Mr. Rob Bellucci and Mr. Wayne Bailey, Commonwealth Engineers

President Walters called the meeting to order at 3:00 p.m.

President Walters asked for a motion to approve the January 5, 2022 meeting minutes. Mr. Maynard motioned. Mrs. Boyce seconded. Motion passed 6-0.

Mr. Maynard motioned to approve the claims from December 31st, 2021 through January 28th, 2022 totaling \$221,828.51. Mrs. Boyce seconded. Motion passed 6-0.

The amended Collections Ordinance 2022-01 and the Capital Asset Policy Ordinance 2022-03 were both introduced in the January meeting. Mr. Maynard motioned to approve Ordinances 2022-01 and 2022-03. Mr. Jacobs seconded. Motion passed 6-0.

Director Richards reported on the zero-dollar Westbrook Project Contract Amendment. It is for a time extension and field change order. In order to keep construction out of the creek and to assist with the completion schedule and date of the project, they are going to bypass the last manhole and install a manhole 20 feet to the west. Mr. Maynard motioned to approve change order #4 and amendment #3 for the Westbrook Project. Mr. Jacobs seconded. Motion passed 6-0.

Director Richards stated the way the schedule of raises is worded for the current Salary Ordinance can be confusing so he asked Attorney Struble re-word it to make it clearer. Director Richards stated no changes were made to dollar amounts in the Salary Ordinance. Mrs. Boyce motioned to introduce Salary Ordinance 2022-04. Mr. Jacobs seconded. Motion passed 6-0. Mrs. Boyce motioned to suspend the rules for waiting until next meeting to adopt Salary Ordinance 2022-04. Mr. Maynard seconded. Roll call vote: Mr. W. Walters, yes; Mrs. J. Boyce, yes; Mr. R. Maynard, yes; Mr. R. Hensley, yes; Mrs. B. Ragland, yes; and Mr. M. Jacobs, yes. Motion passed 6-0. Mrs. Boyce motioned to adopt Salary Ordinance 2022-04. Mr. Jacobs seconded. Motion passed 6-0.

Director Richards read the disbursement requests. Commonwealth, \$9554.00; Atlas, \$135,931.00 for a total of \$145,485.00. President Walters stated the updated completion date is March 8, 2022. Mr. Maynard motioned to approve the Westbrook Project disbursement requests in the amount of \$145,485.00. Mr. Jacobs seconded. Motion passed 6-0.

Director Richards stated delinquent collections were \$2032.27 last month; this month they are \$2185.55. There was one property capped last month and one uncapped this month. There is \$40,000 budgeted this year for a pickup truck for maintenance and it is now needed. **Mr. Maynard motioned to give permission to Director Richards to look for a new truck priced up to \$40,000 and to bring quotes and bids back to meetings for the Board to review. Mr. Jacobs seconded. Motion passed 6-0.**

Attorney Hoover stated there is a bad debt to be written off due to bankruptcy and part of it is uncollectible. The property is located at 8011/8015 N Lee St., Muncie, IN 47303. The account to be written off due to bankruptcy is \$12,036.19. Attorney Hoover stated the previous homeowner is on Social Security Disability so the amount to be written off in the amount of \$2,642.17 is virtually uncollectable; bringing the total to \$14,678.36. **Mr. Maynard motioned to write off the amount of \$14,678.36 for the property located at 8011/8015 N. Lee St. Mrs. Boyce seconded.** Discussion was held. The reason the amount is so large is the District was not capping off properties until after the bankruptcy and though the properties were liened, these properties were transferred to new familial owners after purchased in commissioner's sales which do not pay liens. **Roll call vote: Mr. W. Walters, yes; Mrs. J. Boyce, yes; Mr. R. Maynard, yes; Mr. R. Hensley, yes; Mrs. B. Ragland, yes; and Mr. M. Jacobs, yes. Motion passed 6-0.**


Attorney Hoover updated the Board. Attorney Struble will have a call with IMI tomorrow to finalize the contract and also is to talk with Farm Bureau soon.

President Walters reached out to Muncie Sanitary District and has had no response concerning the long-term contract negotiations initiated by the Board. He also called Al Stong of Commonwealth Engineers and voiced concerns regarding the need to move forward.

Mr. Wayne Bailey of Commonwealth Engineers told the Board the application for Rural Development was started in August of 2020 and since then the application has been on hold but now he has the information needed and can to resubmit the application to Rural Development. **Mrs. Boyce motioned for Mr. Bailey to resubmit the funding application to Rural Development with the new information to include both properties together. Mr. Maynard seconded. Motion passed 6-0.**

Hearing no further comments, President Walters adjourned the meeting.

Respectfully submitted,



Mr. W. Walters, ^{Vice} President
R. Maynard