

**Delaware County Regional Wastewater District
Board of Trustees**

January 5, 2022

Members present, roll call: Mrs. J. Boyce, Mr. R. Maynard, Mr. R. Hensley, Mr. P. Olson, and Mr. M. Jacobs.

Ex-Officio Member: not present

Staff present: Director Richards, Mr. D. Jones, and Attorney Struble

Others present: Mr. Rob Bellucci, Commonwealth Engineers

Mr. Maynard called the meeting to order at 3:00 p.m.

Mr. Maynard asked for a motion to approve the December 1, 2021 meeting minutes. Mrs. Boyce Motioned. Mr. Jacobs seconded. Motion passed 5-0.

Motion made by Mr. Olson for the election of officers. Mrs. Boyce seconded.

Vote held: Vice President- Mr. Maynard, Secretary- Mrs. Boyce, and Treasurer- Mr. Olson. Motion passed 5-0.

Mr. Olson motioned to approve the claims from November 25th, 2021 through December 30th, 2021 totaling \$257,765.01. Mr. Maynard seconded. Motion passed 5-0.

Attorney Struble presented Amended Collection Ordinance 2022-01. Discussion held. Mr. Olson motioned to introduce Ordinance 2022-01. Mr. Jacobs seconded. Motion passed 5-0.

Attorney Struble presented Salary Ordinance 2022-02. Discussion was held. Mr. Olson motioned to introduce Ordinance 2022-02. Mrs. Boyce seconded. Motion passed 5-0. Mr. Olson motioned to forego second reading and approve Ordinance 2022-02 as presented. Mrs. Boyce seconded. Motion passed 5-0.

Attorney Struble presented Capital Asset Policy Ordinance 2022-03. Discussion was held. Mr. Olson motioned to introduce Ordinance 2022-03. Mrs. Boyce seconded. Motion passed 5-0.

Attorney Struble presented her Attorney Fee Agreement. Discussion held. Mr. Olson motioned to approve the Attorney Fee Agreement. Mrs. Boyce seconded. Motion passed 5-0.

Discussion was held on the need to get a treatment rate offer from Muncie Sanitary District (MSD) in writing. Mr. Olson motioned for a request to get a proposal from MSD. Mrs. Boyce seconded. Motion passed 5-0.

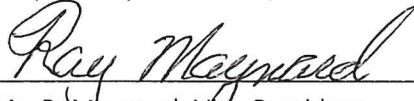
Director Richards gave his collections update. The delinquent collections are at \$2661.98 this month, last month the collection amount was \$4269.25. The office is constantly pursuing to collect. We only had to cap off one home last month. Five homes were reconnected last month. Everything else is going well in the office and in the field.

Discussion was held regarding the Westbrook project. Mr. Bellucci stated the project should be completed mid to late April 2022; an updated schedule of the project will be available in the February Board meeting.

Discussion was held for a customer's requests to have penalties removed. The customer in question utilizes their bank to send their payments. The last two payments were received late. The Board advised the customer to follow-up with their bank and the penalties will not be removed. The customer has since authorized the use of Direct Debit (ACH).

Hearing no further comments, Vice President Maynard adjourned the meeting.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ray Maynard". The signature is written in black ink and is positioned above a horizontal line.

Mr. R. Maynard, Vice President