

**Delaware County Regional Wastewater District
Board of Trustees**

December 2, 2020

Members present: President R. Maynard, Mrs. J. Boyce, Mr. P. Olson, Mr. B. Walters, Mrs. B. Ragland, Mr. R. Hensley, and Mr. M. Jacobs.

Ex-Officio Member: not present

Staff present: Mrs. P. Ring, Attorney Struble

Others present: Mr. Rob Bellucci and Wayne Bailey, Commonwealth Engineers

President Maynard called the meeting to order at 3:00 P.M.

Mrs. Ragland motioned to approve the November 4, 2020 meeting minutes. Mrs. Boyce seconded. Motion passed 7-0.

Mr. Olson moved to approve the claims from November 1 through November 30, 2020 totaling \$151,682.32. Mr. Walters seconded. Motion passed 7-0.

Mrs. Ring reported collections for the month for the whole District are at \$10,116.81.

Mr. Jacobs reported on the health insurance plans for the employees quoted to the District for 2021.

Mrs. Boyce motioned to go with the plan from Northpoint. Mr. Olson seconded. Motion passed 7-0.

Discussion was held regarding a proposed employee salary ordinance. **Mr. Walters motioned Director Richards' receive a 4% raise which would put his salary at \$64,272.00 for 2021. Mrs. Ragland seconded. Motion passed 7-0.** Attorney Struble stated she will need to adjust the salary ordinance since Director Richards presented the ordinance with no increase in pay for himself.

Rob Bellucci would like the Board to accept his recommendation for substantial completion on Division B, the sewer rehab component of the Westbrook project. SAK will be closed out with final payment and we will release the retainage next month. Change order B-1 for SAK is their final quantity adjustment which is a credit back to the contingency money of \$36,513.50. **Mr. Olson motioned to accept substantial completion of the sewer rehab component of the Westbrook project and SAK's final quantity credit adjustment in the amount of \$36,513.50. Mr. Walters seconded. Motion passed 7-0.** Mr. Bellucci stated they will do a walkthrough before the warranty expires. He requests approval for the Westbrook project monthly SRF disbursement in the amount of \$28,509.98. **Mr. Olson motioned to approve the SRF disbursement in the amount of \$28,509.98. Mrs. Boyce seconded. Motion passed 7-0.**

Attorney Struble has spoken with a dozen appraisers regarding getting a second appraisal for the possible property location for a treatment plant; asked for approval for Matt Nepote to appraise it for the cost of \$2,650.00. She may recommend getting a third appraisal depending on the results of the first two. **Mr. Olson motioned to engage Matt Nepote to appraise the property and with the assumption there is a difference greater than \$100,000 between the first two appraisals; give Attorney Struble to pursue a third appraisal. Mr. Walters seconded. Motion passed 7-0.** An account in the name of Fredrick McNabb, 9010 W. Reed St., Muncie, IN 47304, has an uncollectable balance of \$308.02. She asked the Board to write off the balance. **Mr. Walters motioned to write off the uncollectable debt in the amount of \$308.02 for the property located at 9010 W. Reed St., Muncie, IN 47304. Mr. Jacobs seconded. Motion passed 7-0.** Attorney Struble is still working with Chesterfield regarding the treatment cost agreement. She talked to the Board about writing a bill owed by the Wiper Corporation in the amount of \$1234.77; the property can't be capped off so the balance was continuing to rise. The Wiper account issue will be tabled until the Board meeting in January 2021. Attorney Struble presented her annual contract to the Board. **Mr. Walters motioned to approve Attorney Struble's contract for 2021. Mrs. Boyce seconded. Motion passed 7-0.**

Mr. Bailey reported to the Board regarding where we stand regarding the funding process for the treatment plant. The USDA needed clarification on number of connections in the project area. Once we know where the site for the treatment plant will be then we can do the necessary archeological reconnaissance on the site; when we know what the cost is we can apply it to the project and then request funding.

Hearing no further comments, President Maynard adjourned the meeting.

Respectfully submitted,

Mr. R. Maynard, President