

**Delaware County Regional Wastewater District
Board of Trustees**

November 4, 2020

Members present: President R. Maynard, Mrs. J. Boyce, Mr. P. Olson, Mrs. B. Ragland, and Mr. M. Jacobs.

Ex-Officio Member: not present

Staff present: Director J. Richards, Mrs. P. Ring, Attorney Struble

Others present: Mr. Rob Bellucci, Commonwealth Engineers

President Maynard called the meeting to order at 3:00 P.M.

Mrs. Ragland motioned to approve the October 7, 2020 meeting minutes. Mr. Olson seconded. Motion passed 5-0.

Mr. Olson moved to approve the claims from October 1 through October 30, 2020 totaling \$164,058.72. Mrs. Ragland seconded. Motion passed 5-0.

Director Richards asked the Board for a motion to proceed with VIP WebPortal to process our online payments when we go live with VIP Software in March 2021. **Mr. Olson motioned to proceed with VIP WebPortal. Mrs. Boyce seconded. Motion passed 5-0.** He also asked the Board to allow outsourcing of billing to start as soon as possible with Peregrine Billing Services. There is an additional fee of \$2800.00 from SSI to install the module for outsourcing billing. **Mrs. Boyce motioned to proceed with purchasing the billing module from SSI and outsourcing billing with Peregrine Billing Services. Mr. Jacobs seconded. Motion passed 5-0.**

The property located at 14212 W. Main St., Daleville, IN, was sold in a tax sale. The amount to write off is in question pending payment of taxes. **Mr. Olson motioned to approve no more than \$900.00 to be written off of the account for the property located at 14212 W. Main St. in Daleville. Brenda seconded. Motion passed 5-0.**

Westbrook project monthly disbursement requests from Commonwealth total \$10,428.00. **Mr. Olson motioned to approve the disbursement request in the amount of \$10,428.00. Mrs. Ragland seconded. Motion passed 5-0.**

Director Richards received quotes from DC Construction, \$47,877.00; and Thornburg and Sons, \$39,250.00; for upgrades to the Pole Barn. Discussion was held regarding work to be performed, start date, and the Board asked for more detail on the quotes. **Mr. Olson motioned to for the work to be performed to the pole barn not to exceed \$40,000.00 pending clarification to the Board regarding start date and a more detailed quote. Jo seconded. Motion passed 5-0.**

Director Richards received quotes for Royerton Road sewer main and tap work. Culy Contracting quoted \$8401.50, Delaware Construction and Landscape quoted \$12,350.00. **Mr. Olson motioned to approve the work to be done and the quotes depending on start date and completion date; go with the higher quote if the start date is 6 months out. Mrs. Boyce seconded. Motion passed 5-0.**

Director Richards stated the collections are down \$3,000.00 from last month; three taps were capped in October. He sent the final numbers from Northpoint for employee health insurance to the finance committee so they may make a recommendation to the Board. Mrs. Boyce, Mr. Jacobs, and Mrs. Ragland will meet next week regarding health insurance and other budget issues. Director Richards asked to use vacation time during the week of Thanksgiving; Board approved.

Attorney Struble reported on meetings with Muncie Sanitary District; the last two meetings were spent rehashing history and not gaining ground. She, Director Richards, three Board members, and Mrs. Ring attended the City Council meeting where the issue was on the agenda regarding ratifying an ordinance that is applicable to the IURC case. Director Richards asked the Council to table the ordinance for 30 days to see what the outcome will be of the IURC case. Attorney Struble stated false information was given to the Council by Drew Hall, Attorney for MSD, and Steve Brand, Board President for MSD. She has no confidence in the new Board nor does she believe we will be able to reach an agreement with them regarding territory or treatment rates. MSD asked for a packet concerning the Country Village expansion and they want to service it; our lines are already there. She will not respond to their request and would like permission to move forward. **Mr. Olson motioned for Director Richards to be permitted to conduct business as usual if our lines are within 300 feet. Mrs. Boyce seconded. Motion passed 5-0.**

Mr. Bellucci reported the final number for the global fill where the road is crossed at 600 W and the bridge in Westbrook is \$16,914.80; \$10,000 was budgeted. More backfill had to be added at the County's request. Mr. Bellucci suggested to ask for the cost share. **Mr. Olson motioned that Mr. Bellucci assemble the change order in the amount of \$16,914.80 pending him checking math on the delivery tickets. Mr. Jacobs seconded. Motion passed 5-0. Mr. Olson motioned Mr. Bellucci make a request for partial reimbursement to INDOT due to the request made by the contractor working on the 600 W project. Mrs. Ragland seconded. Motion passed 5-0.** Mr. Bellucci stated included in the Westbrook project is upgrading the control panel at the 500 W lift station; Director Richards asked Mr. Bellucci to also get a quote from BBC to replace the pumps in that station. The quote is \$8692.00 for two new pumps. **Mr. Olson motioned to purchase the pumps direct for \$8692.00. Mrs. Ragland seconded. Motion passed 5-0.** Discussion was held regarding anti-degradation and the treatment plant location. We will have appraisals for the treatment plant land within 30 days and will then be able to get with Rob for the next step.

Hearing no further comments, President Maynard adjourned the meeting.

Respectfully submitted,



Mr. R. Maynard, President