

**Delaware County Regional Wastewater District  
Board of Trustees**

**July 1, 2020**

**Members present:** President R. Maynard, Mrs. J. Boyce, Mr. M. Jacobs, Mr. P. Olson, Mr. B. Walters, Mrs. B. Ragland, and Mr. R. Hensley

**Ex-Officio Member:**

**Staff present:** Director J. Richards, Mrs. P. Ring, Attorney Struble

**Others present:** Mr. Rob Bellucci and Mr. Wayne Bailey, Commonwealth Engineers

**President Maynard called the meeting to order at 3:00 P.M.**

**Mrs. Ragland motioned to approve the June 3, 2020 meeting minutes. Mrs. Boyce seconded. Motion passed 6-0.**

**Mr. Olson moved to approve the claims from June 1<sup>st</sup> through 25<sup>th</sup>, 2020 totaling \$205,400.71. Mr. Jacobs seconded. Motion passed 6-0.**

Attorney Struble attended the trial between the City of Muncie and Muncie Sanitary District regarding the number of Board members sitting on the MSD Board. The result was the Muncie Sanitary Board now has five members instead of three. She is to talk with the Mayor and will let the Board know when she has a time and date set. Both Attorney Struble and Mr. Bellucci recommend moving forward with the treatment plant while attempting to talk with the MSD Board. Attorney Struble would like permission to send a drawing to Mr. Gorsky in order to get things moving on the property for the treatment plant. She has not heard from Mr. Alton Sneed and his attorney has not been retained so she would like to move forward and file the suit for the full amount owed.

Mr. Bellucci stated the preconstruction walk through video will be done by SAK on Tuesday and residents will be notified. The prelim schedule has them mobilizing in October or November due to the Bat habitat found; several backyard wetlands have been flagged also.

Director Richards stated we are working with SSI and our IT department to get them information needed so we may go live with our new VIP software in December. Discussion was held regarding a tablet needed for maintenance staff. **Mrs. Boyce motioned to purchase a tablet for maintenance staff. Mr. Jacobs seconded. Motion passed 6-0.** Director Richards presented the Westbrook project monthly disbursement request in the amount of \$12,184.00. **Mr. Olson motioned to approve the disbursement request for Westbrook in the amount of \$12,184.00. Mrs. Boyce seconded. Motion passed 6-0.** There is uncollectable debt on an account in the amount of \$255.10; Director Richards asked the Board to write it off. **Mr. Olson recommended to write off the debt in the amount of \$255.10. Mrs. Boyce seconded. Motion passed 6-0.** The delinquent collection amount for May was \$40,618.48 and for June

is \$29,054.29; we received \$6,667.66 from the Delaware County Treasurer collected for certified liens. The Improvement fund is up due to reimbursement from SRF and there are no Bond payments required until January 2021. Jeff Turner from the Health Department reached out to inform us of two possible homes in Oakville that need sewer service but no other issues or complaints have been filed in that area. There are 7 homes being built in Raintree Estates in Daleville; possibly 25 in Royerton in the future. A new fuel station is being built at the corner of SR 3 and SR 28; they will pay to tie into our line and the tap fee.

Attorney Struble was contacted by the County Clerk's office because Attorney Mark Abrell had filed cases regarding payments for easements to land owners and the money has been sitting not claimed for years. Motions were filed to release funds and orders and calculate pro rata interest so the accounts can be closed out.

Hearing no further comments, President Maynard adjourned the meeting.

Respectfully submitted,

  
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Mr. R. Maynard, President

# Commonwealth Engineers, Inc.

## Progress / Status Report

**TO:** DCRWD **Report Period:** 7-1-20 thru 7-31-20  
**FROM:** CEI **Client:** DCRWD  
**DATE:** 8-5-20

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### **LAST MONTH ACTIVITIES:**

- Attended 7-1-20 District Meeting.
- Ongoing Construction Engineering Services for the Westbrook Sewer Construction Project.
- WWTP USDA RDApply funding application was submitted.
- Performed ongoing coordination with IDEM / DNR regarding potential wetland impacts along Westbrook Interceptor corridor.
- Atlas mobilized to the CR600W project area to begin well drilling activities.
- Participated in County Bridge Project Construction Meetings on 7/13 and 7/23.
- Ongoing sewer cleaning activities within Westbrook.

### **WORK ANTICIPATED NEXT MONTH:**

- Continue sewer cleaning and CCTV'ing within Westbrook.
- Complete the 60-inch diameter interceptor crossing of CR600W.
- Ongoing Westbrook Project Construction Engineering (submittal reviews; Contractor RFIs).
- Respond to USDA funding application review comments for the WWTP project.
- Finalize financial component (EPA Financial Capability Analysis) for the Antidegradation Analysis for the Joint WWTP Project and submit to IDEM.
- Ongoing assembly of the District MP / District Plan documents.
- Ongoing assistance to District Staff on the WWTP site selection initiative.

### **ACTION ITEMS / ITEMS FOR DISCUSSION:**

- District Approval to Utilize Flowable Fill for the CR600W Sewer Crossing (approx. \$10k)