

**Delaware County Regional Wastewater District  
Board of Trustees**

**August 5, 2020**

**Members present:** President R. Maynard, Mrs. J. Boyce, Mr. M. Jacobs, Mr. P. Olson, Mr. B. Walters, and Mr. R. Hensley

**Ex-Officio Member:** None present

**Staff present:** Director J. Richards, Mrs. P. Ring, Attorney Struble

**Others present:** Mr. Rob Bellucci and Mr. Wayne Bailey, Commonwealth Engineers

**President Maynard called the meeting to order at 3:00 P.M.**

**Mr. Walters motioned to approve the July 3, 2020 meeting minutes. Mr. Jacobs seconded. Motion passed 6-0.**

**Mr. Olson moved to approve the claims from June 30<sup>th</sup> through July 31<sup>st</sup>, 2020 totaling \$205,400.71. Mr. Walters seconded. Motion passed 6-0.**

Attorney Struble and Director Richards met with the Mayor with Board member Mike Jacobs joining by phone in regards to possible changes to the Muncie Sanitary Board which may lead to discussion of a lower treatment rate. In the meantime, the Board will continue to move forward with the treatment plant.

Director Richards informed the Board that Davey and Penny are in the process of filling out questionnaires for the new VIP Software. Reporting on the Westbrook project, the cleaning of the sewers is almost finished and the inlining will start in a couple of weeks. We have actively been engaging with County while working on the project and will be out of their way by the end of the month. We will not be able to lay pipe until a certain time due to the Bat habitat that was discovered. Due to the proximity of the pipe to the bridge, flowable fill is needed; therefore, a change order will be needed. **Mr. Olson motioned to give approval for a change order with the contingency that the amount of the change order doesn't exceed \$15,000. Mrs. Boyce seconded. Passed 6-0.**

Approval of SRF monthly disbursement request in the amount of \$7,311.00 for Commonwealth. **Mr. Olson motioned to approve the disbursement request in the amount of \$7,311.00. Mr. Walters seconded. Motion passed 6-0.**

Director Richards stated due to being unable to collect while the Governor's restrictions of collections due to Covid-19 are in place, 138 accounts are delinquent in the amount of \$29,054.29. Maintenance work is being done as usual in the field. We have an agreed order with IDEM to complete manhole and

sewer line mapping within four years along with a District plan. Mr. Bellucci will have the cost for us next month.

Attorney Struble stated the Governor set the end of relief for utility customers for August 14<sup>th</sup>, 2020. The IURC reached out to see if we want to proceed with our case. She has a case ready to be filed for Alton Sneed. The office has been made aware of a rate increase from the Town of Chesterfield for Daleville treatment. **Mr. Olson motioned to let the IURC action go and to allow Jennifer Wilson of CROWE to check on the Chesterfield rate increase. Mrs. Boyce seconded. Motion passed 6-0.**

Mr. Wayne Bailey stated the need for a site location for the proposed treatment plant and a contract to show ownership in order to move forward with the proposed treatment plant .

Hearing no further comments, President Maynard adjourned the meeting.

Respectfully submitted,

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Mr. R. Maynard, President

# Commonwealth Engineers, Inc.

## Progress / Status Report

**TO:** DCRWD **Report Period:** 8-1-20 thru 8-31-20  
**FROM:** CEI **Client:** DCRWD  
**DATE:** 9-2-20

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### LAST MONTH ACTIVITIES:

- Attended 8-5-20 District Meeting.
- Ongoing Construction Engineering Services for the Westbrook Sewer Construction Project.
- Ongoing assembly of District Comprehensive Plan.
- Ongoing coordination with IDEM / DNR regarding wetland impacts along Westbrook Interceptor corridor.
- Ongoing coordination with County 600W bridge replacement project.
- Completed sewer cleaning and CCTV'ing activities within the Westbrook Subdivision.
- Received PPA #1 for both Divisions of the Westbrook SRF Construction Project.

### WORK ANTICIPATED NEXT MONTH:

- Commence CIPP installation within the Westbrook Subdivision.
- Complete the 60-inch diameter interceptor crossing of CR600W.
- Ongoing Westbrook Project Construction Engineering (submittal reviews; Contractor RFIs).
- Respond to USDA funding application review comments for the WWTP project.
- Finalize financial component (EPA Financial Capability Analysis) for the Antidegradation Analysis for the Joint WWTP Project and submit to IDEM.
- Schedule working group meeting with District Team to discuss draft Comprehensive Plan.
- Schedule working group meeting with District WWTP Site Selection Committee.

### ACTION ITEMS / ITEMS FOR DISCUSSION:

- District approval of PPA #1 – Atlas Excavating = \$192,375.00 (Retainage = \$10,125.00)
- District approval of PPA #1 – SAK Construction = \$91,146.00 (Retainage = \$4,797.00)