

**Delaware County Regional Wastewater District
Board of Trustees Zoom meeting**

June 3, 2020

Members present: President R. Maynard, Mrs. J. Boyce, Mr. M. Jacobs, Mr. B. Walters, Mr. P. Olson and Mr. R. Hensley

Ex-Officio Member:

Staff present: Director J. Richards, Mrs. P. Ring, Attorney Struble

Others present: Mr. Wayne Bailey and Mr. Rob Bellucci, Commonwealth Engineers and Mrs. Jennifer Wilson, CROWE LLP

President Maynard called the meeting to order at 3:00 P.M.

Roll call of members in attendance: President R. Maynard, Mrs. J. Boyce, (Mrs. Boyce joined before old business), Mr. M. Jacobs, Mr. B. Walters, Mr. P. Olson and Mr. R. Hensley.

Mr. Walters motioned to approve the April 30th, May 6th and 13th 2020 meeting minutes. Mr. Maynard seconded. Motion passed 5-0.

Mr. Olson moved to approve the claims from May 1st thru 29th totaling \$338,312.55. Mr. Maynard seconded. Motion passed 5-0.

President Maynard asked Attorney Struble about the Alton Sneed property issue. Attorney Struble reached out to Alton Sneed's attorney regarding Mr. Sneed's arrearage due for services rendered but did not get a response.

Director Richards stated the total of past due accounts in May was \$17,600.40, today the amount of past due accounts is \$40,618.48. Governor Holcomb's orders on utilities not collecting delinquent accounts currently ends on June 30th. The office plans to send out letters regarding past due accounts on July 1st; he asked that the Board give the office discretion with a maximum time frame of 90 days to allow customers to repay their past due balance. Director Richards commented the Westbrook Project Bonds loan closing will be tomorrow.

Attorney Struble reported objections to the rate increases were filed by our Westbrook area and Daleville customers. The County Commissioners had outside counsel review the petitions and as of Monday the Commissioners adopted two Resolutions affirming the objections did not meet statutory requirements.

Attorney Struble received some information from a property owner regarding a possible treatment site location. With permission from the Board, she would like for Mr. Bellucci to draw up a couple of site

locations. **Mr. Olson motioned for Mr. Bellucci to work on plans for a couple of site locations for the treatment plant. Mr. Jacobs seconded. Roll call vote: President R. Maynard, yes; Mrs. J. Boyce, yes; Mr. M. Jacobs, yes; Mr. B. Walters, yes; Mr. P. Olson, yes; and Mr. R. Hensley, yes. Motion passed 6-0.**

Mr. Bellucci stated he e-mailed the Board a copy of his monthly report. It is attached to the minutes.

Mr. Randy Gorsky, Whitestone Trust addressed the Board. He viewed three options for placement of the treatment plant on his property. He is not in favor of the placement due to possible flooding and he has committed to contracts involving the property.

Mr. Olson motioned for adjournment. President Maynard seconded. **Roll call vote: President R. Maynard, yes; Mrs. J. Boyce, yes; Mr. M. Jacobs, yes; Mr. B. Walters, yes; Mr. P. Olson, yes; and Mr. R. Hensley, yes. Motion passed 6-0.**

Hearing no further comments, President Maynard adjourned the meeting.

Respectfully submitted,

Mr. R. Maynard, President

Commonwealth Engineers, Inc.

Progress / Status Report

TO: DCRWD **Report Period:** 6-1-20 thru 6-30-20
FROM: CEI **Client:** DCRWD
DATE: 7-1-20

LAST MONTH ACTIVITIES:

- Participated in 6-2-20 WWTP Site Conf. Call.
- Attended 6-3-20 District Meeting.
- Attended 6-4-20 Westbrook Project Preconstruction Meeting.
- Participated in 6-17-20 Conf. Call with Jason & Penny to discuss SRF disbursement forms for the Westbrook construction project.
- Ongoing Construction Engineering Services for the Westbrook Sewer Construction Project.
- Provided as-needed assistance to Jason, Penny, and Wayne Bailey on the WWTP USDA RDAApply funding application.
- Performed cursory review of the proposed Erwin Bros. Gas Station utility plans.
- Obtained approved from IDEM for Westbrook Project Erosion Control Plan.
- Performed ongoing coordination with IDEM / DNR regarding potential wetland impacts along Westbrook Interceptor corridor.

WORK ANTICIPATED NEXT MONTH:

- Anticipate Westbrook Project Division "B" Contractor (sewer rehab) to mobilize to the site.
- Ongoing Westbrook Project Construction Engineering (submittal reviews; Contractor RFIs).
- Respond to USDA funding application review comments for the WWTP project.
- Finalize financial component (EPA Financial Capability Analysis) for the Antidegradation Analysis for the Joint WWTP Project and submit to IDEM.
- Ongoing assembly of the District MP / District Plan documents.
- Ongoing assistance to District Staff on the WWTP site selection initiative.

OTHER ONGOING INITIATIVES:

- None at this time