

**Delaware County Regional Wastewater District  
Board of Trustees**

**December 4, 2019**

**Members present:** President R. Maynard, M. Jacobs, Mrs. B. Ragland, and Mr. R. Hensley

**Ex-Officio Member:** Jeff Turner

**Staff present:** Director J. Richards, Mrs. P. Ring, Attorney Struble

**Others present:** Mr. Rob Bellucci and Mr. Wayne Bailey, Commonwealth Engineers

**President Maynard called the meeting to order at 3:00 P.M.**

Mr. Rob Bellucci of Commonwealth Engineers opened and read the bids for the Westbrook Project Division A & B. The amounts of the bids read are attached to these minutes.

**Mrs. Ragland motioned to approve the November 22, 2019 meeting minutes. Mr. Jacobs seconded. Motion passed 4-0.**

**Mr. Jacobs moved to approve the claims from November 1<sup>st</sup> through 30<sup>th</sup>, 2019 totaling \$232,944.06. Mrs. Ragland seconded. Motion passed 4-0.**

Director Richards reported the delinquent amount for all areas last month was \$23,638.62. This month it is \$13,122.61. Before the collections ordinance was in place we had delinquent account totals in the amount of \$50,000 for all areas combined; the collections ordinance is doing its job. He asked for approval from the Board for the health insurance quote the finance committee agreed on. Discussion was held regarding choices and cost of alternate health insurance plans. **Mr. Jacobs motioned to approve the Anthem Blue Cross/Blue Shield quote. Mr. Hensley seconded. Roll call vote: President R. Maynard, yes; M. Jacobs, yes; Mrs. B. Ragland, yes; and Mr. R. Hensley, yes. Motion passed 4-0.** Uncollectable debt needs to be written off for the account of Rick White in the amount of \$1635.40, Sharon Smith in the amount of \$556.02 and Jacob Smith in the amount of \$325.96. **Mr. Jacobs motioned to write off uncollectable debt for Rick White, \$1635.40, Sharon Smith \$556.02, and Jacob Smith, \$325.96. Mrs. Ragland seconded. Motion passed 4-0.**

Attorney Struble reported she, Mr. Jacobs, Mrs. Ragland, and Mrs. Boyce are scheduled to meet with the Public Relations Firm, IMX Marketing, on the 12<sup>th</sup> of December at 9:00 am. They will report back to the Board in January. Attorney Struble stated she has reviewed the contract for Jennifer Wilson of CROWE, LLP and asked the Board for a motion to approve it so we may move forward. **Mrs. Ragland motioned we approve Jennifer Wilson's contract. Mr. Hensley seconded. Motion passed 4-0.**

Mr. Rob Bellucci passed out the Progress/Status Report which is attached to the minutes. He also reminded the Board to set up a committee to assist with the District Plan.

Hearing no further comments, President Maynard adjourned the meeting.

Respectfully submitted,



Mr. R. Maynard, President