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**Delaware County Regional Wastewater District
Board of Trustees**

October 2, 2019

Members present: President R. Maynard, Mrs. J. Boyce, Mr. P. Olson, Mrs. B. Ragland, and Mr. M. Jacobs.

Ex-Officio Member: not present

Staff present: Director J. Richards, Mrs. P. Ring, Attorney Struble

Others present: Mr. Rob Bellucci and Mr. Wayne Bailey, Commonwealth Engineers

President Maynard called the meeting to order at 3:00 P.M.

Mr. Olson motioned to approve the September 4, 2019 meeting minutes. Mr. Jacobs seconded. Motion passed 5-0.

Mr. Olson moved to approve the claims from September 1 through September 30, 2019 totaling \$233,912.85. Mr. Jacobs seconded. Motion passed 5-0.

Director Richards reported the collection numbers are up due to a 10 day notice window for Royerton and Desoto; the amount outstanding for all areas is \$29,681.00. There were no cap-offs this month and no properties un-capped. Mr. Olson asked about expenditures and transfers from the Improvement Fund to the Cash Operating Fund. Mrs. Ring replied it is due to the expenses of engineering and accounting for the upcoming projects.

Attorney Struble informed the Board a new PR firm is needed; the last consult referred us to other firms. She researched those firms and made recommendations to the Board. Mr. Olson would like to see the cost difference between the firms researched. Attorney Struble is not able to find a current address for the Clark's; they will file the case but are not able to serve them of right now. Daleville bored through our line while installing their water line. Attorney Struble stated Daleville offered to pay for half of the cost of the repairs. Director Richards stated the quote he received for the repair is \$12,400.00. Discussion was held regarding the repair. Director Richards will reach out to Culy for a more detailed quote. Attorney Struble stated we need to introduce Ordinance 2019-3. **Mr. Olson motioned to introduce Ordinance 2019-3. Mr. Jacobs seconded.** Discussion was held regarding the rates presented in Ordinance 2019-3. **Mr. Olson called the question. President Maynard accepted. Roll call vote: President R. Maynard, yes; Mrs. J. Boyce, yes; Mr. P. Olson, yes; Mrs. B. Ragland, yes; and Mr. M. Jacobs, yes. Motion passed 5-0.** After Board discussion, it was decided to not move forward with the appeal on Attorney Mark Abrell's case. **Mr. Olson motioned to not move forward with the appeal regarding Attorney Mark Abrell's case. Mrs. Boyce seconded. Motion passed 5-0.**

Mr. Bellucci reported they have been focused on keeping the sewer project on track in order to close on financing by the end of the year. They are printing plans and specs to get ready to advertise the RT/WB project to bid.

Director Richards reported Delaware Acres MHP is willing to let us perform smoke testing. Mr. Bailey of Commonwealth Engineers stated he can write a grant, at no charge to us, to cover possibly 25-30% of the total cost of the software upgrade. **Mr. Jacobs motioned to have Mr. Bailey write the grant for the software upgrade. Mrs. Boyce seconded. Motion passed 5-0.**

There is a CD the District has that is maturing; Director Richards asked the Board whether to roll it over or cash it in. Discussion was held on the interest rate and amount of the CD. **Mr. Olson motioned to cash it in. Mrs. Boyce seconded. Motion passed 5-0.** Director Richards reported customers of two capped-off properties have tampered with the cap; in the past we have implemented a 500.00 penalty. The penalty for tampering is outlined in the Collection Ordinance but is a range rather than a set fee; he asked if the Board would rather vote on the cost each time or make it his discretion. The Board agreed it is part of his job description so it is at his discretion to charge what he thinks is appropriate.

Attorney Abrell asked about an e-mail outlining the combining of the Boards. Attorney Struble replied she sent it to him.

Hearing no further comments, President Maynard adjourned the meeting.

Respectfully submitted,



Mr. R. Maynard, President