

**Delaware County Regional Wastewater District  
Board of Trustees**

**January 2, 2019**

**Members present:** President R. Maynard, Mr. R. Hensley, Mr. P. Olson, Mr. J. Brooke, Mrs. B. Ragland and Mrs. J. Boyce.

**Ex-Officio Member:** Jeff Turner, Del. Co. Health Department

**Staff present:** Director J. Richards, and Mrs. P. Ring.

**Others present:** Mr. Rob Bellucci and Mr. Wayne Bailey, Commonwealth Engineers

President Maynard opened the meeting at 3:00 P.M.

**Election of Officers is as follows:**

**Mr. Olson motioned to keep President Maynard as President. Mr. Brooke seconded. Nominations closed. Motion passed 6-0. Mr. Brooke motioned Mr. Hensley continue as Vice-President. Mr. Olson seconded. Nominations closed. Motion passed 6-0. Mr. Brooke nominated Mr. Olson as Treasurer. Mrs. Boyce seconded. Nominations closed. Motion passed 6-0. Mr. Brooke motioned to close all nominations. Motion passed 6-0.**

**Mr. Brooke moved to approve the December 5, 2018 meeting minutes. Mr. Olson seconded. Motion passed 6-0.**

**Mr. Olson moved to approve the claims from December 1 through November 30, 2018 totaling \$277,030.49. Mr. Brooke seconded. Motion passed 6-0.**

Director Richards reported he and Mrs. Ring provided H.J. Umbaugh with the 2019 Budget and the 2019 Financial Report was forwarded to the Financial Committee for review. Office and Maintenance work is going smoothly.

Mr. Bellucci of Commonwealth Engineers presented the monthly Progress/status report. It is attached to the minutes. Discussion was held regarding starting financing to see what the District would qualify for and giving IDEM and update on the status of the projects. **Mr. Olson motioned to give Mr. Bellucci the authority to give IDEM an update and to let them know we are moving forward with construction design; also to get a contract for the second option for second basin as a design alternative. Mr. Brooke seconded. Motion passed 6-0.** Mr. Bellucci will start the funding application for Westbrook and Royerton projects. He mentioned it would be a good time to start the Anti-degradation study with IDEM for the joint treatment plant project; Mr. Brooke stated there needs to be a joint meeting with Liberty Regional to start to discuss this since this is a joint project. Mr. Steve Knote, Liberty Regional Board, stated the meeting could be scheduled on January 17<sup>th</sup>, 7:00 pm at Selma Elementary before they

address their regular business. **Mr. Brooke motioned to table Mr. Bellucci's recommendation of starting the anti-degradation study until after the joint meeting with Liberty Regional on January 17<sup>th</sup>. Mr. Olson seconded. Motion passed 6-0.**

President Maynard relieved Mr. Olson from his Hardship Committee appointment and appointed Mrs. Boyce to the committee. The Hardship Committee members are Mrs. Boyce, Mrs. Ragland, and Mr. Hensley.

**Mr. Olson motioned to introduce the Employee Handbook; Ordinance 2019-2. Mr. Hensley seconded. Motion passed 6-0.**

**Mr. Olson motioned to approve Salary Ordinance 2019-1. Mr. Brooke Seconded. Roll call vote: President R. Maynard, yes; Mr. R. Hensley, yes; Mr. P. Olson, yes; Mr. J. Brooke, yes; Mrs. B. Ragland, yes; and Mrs. J. Boyce, yes.**

Hearing no further comments, President Maynard adjourned the meeting.

Respectfully submitted,

  
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Mr. R. Maynard, President