

**Delaware County Regional Wastewater District
Board of Trustees**

May 2, 2018

Members present: President R. Maynard, Mr. R. Parsons, Mr. P. Olson, Mr. J. Brooke and Mrs. B. Ragland.

Ex-Officio Member: Mr. J. Turner, Del. Co. Health Dept.

Staff present: Attorney D. Struble, Director J. Richards, and Mrs. P. Ring.

Others present: Mr. Rob Bellucci and Mr. Wayne Bailey, Commonwealth Engineers

President Maynard opened the meeting at 3:00 P.M.

Mr. Olson motioned to approve the April 4th, 2018 meeting minutes. Mr. Parsons seconded. Motion passed 4-0. (Mr. Brooke was not in attendance as of yet)

Mr. Parsons moved to approve the claims from April 1st through April 30th, 2018 totaling \$332,661.34. Mr. Olson seconded. Motion passed 5-0.

Mrs. Ring asked for approval for two claims from GRW Engineers that were sent to the Board for review. Mr. Parsons motioned to pay the claims. Mr. Olson seconded. Discussion was held as to whether Commonwealth Engineers received all information GRW Engineers billed for. **Motion passed 5-0.**

Director Richards reported the cap at 6704 Apple Ln. was tampered with and asked the Board how they would like proceed regarding the fee. Discussion was held regarding how the pipe was capped. Mr. Olson asked if action could be taken in court. Attorney Struble answered yes. **Mr. Olson motioned to authorize Attorney Struble to take legal action in a court of law to enforce the penalty provision against the property owner at 6704 Apple Ln. to insure that it won't happen in the future. Mr. Brooke seconded. Motion passed 5-0.** We received a check from Cincinnati insurance for our AEP claim for damage in the amount of \$25,000.00. The guys in the field are getting the chimney sealing, mowing and weed eating started. As time permits, he is working on the manhole project as IDEM has required. Job questionnaires have been sent back to Waggoner, Irwin, and Scheele. Tonne Winery is in the process of having a meter installed on their property. Mr. Olson recommended Director Richards work with the Engineers to get GPS for the manhole project; he believes Commonwealth would be better suited time and technology wise. There is a little more than a month left on GRW's flow study; Rick Miller will present the study.

Attorney Struble presented Amended Collections Ordinance 2018-4 to the Board for a vote. **Mr. Brooke motioned to adopt Amended Collections Ordinance 2018-4. Mr. Olson seconded. Roll call vote: President R. Maynard, yes; Mr. R. Parsons, yes; Mr. P. Olson, yes; Mr. J. Brooke, yes; and Mrs. B. Ragland, yes. Motion passed 5-0.** She presented Ordinance 2018-5, Charges for Businesses, partially amended, to the Board. **Mr. Brooke motioned to introduce Ordinance 2018-5, Charges for Businesses.**

Mr. Olson seconded. Mr. Brooke recommended to add: District employees are to evaluate water meters more often than annually, the owner of the business is to purchase and install a meter the District approves, and clarify to authorize the District to view billing history and records from the public water source. Attorney Struble will add these things to Ordinance 2018-5. **Motion passed 5-0.** Two accounts were presented for their bad debt to be written off. 15008 W. 6th St. Daleville was in a Commissioner's sale. 14400 W. Hazel was given to the Redevelopment Commission. **Mr. Brooke motioned to write off both account balances. Mr. Olson seconded.** Mr. Olson asked if we write off the balances can we go after the previous owners. Attorney Struble answered no. **Mr. Brooke amended his motion to state he would like to authorize removal of the liens on the abovementioned properties so we may collect from the previous individual owners. Mr. Olson seconded. Motion passed 5-0.**

The personnel committee is meeting to discuss the handbook on May 23rd.

Mr. Bellucci passed out the Progress/Status report to the Board; it is attached to these minutes. The IDEM response letters have been hand delivered. He met with Mr. Don Parsons so he could relay some of his concerns regarding broken field tile contributing to inflow and infiltration of water into our system; there will be a crew doing smoke testing in that area next week. Commonwealth would like to coordinate a meeting with staff and Board members to go through the PER and answer questions before it is released to the public. Mr. Bellucci would like an electrical designer to meet with Director Richards at the 600 W lift station to get an assessment. The flow monitoring study is still being monitored and the assessment and report will be wrapped up by July. IDEM Enforcement is asking for an update on the Westbrook compliance plan. If the Board is comfortable with the action plan, Commonwealth will send it in; it needs to be done by next week. **Mr. Brooke motioned to authorize Commonwealth to do smoke testing. Mr. Olson seconded. Motion passed 5-0.** Mr. Bellucci reported the PER is about 75% complete; it will be in draft form this month.

Mr. Wayne Bailey of Commonwealth Engineers addressed the Board. He is going to work with Mr. Turner of the Delaware County Health Department to form 3, 5, and 10 year plans for the District as requested by IDEM. Mr. Brooke would like the Board to have input on the plans. President Maynard informed Mr. Bailey to get with the office for any information he needs.

Mr. Mitch Isaacs addressed the Board regarding his concern over the rate being billed in the Royerton area.

Mr. Mike Jacobs mentioned the Delaware County using the District's jet rodder to clear storm drains.

Hearing no further comments, President Maynard adjourned the meeting.

Respectfully submitted,



Mr. R. Maynard, President